



financed by
Austrian
Development Cooperation



Notes: How to complete the application form for solar thermal demonstration systems and the co-financing agreement.

Steps for the application for a solar thermal demonstration system:

- Applications can just be accepted if the **beneficiary is a social or public institution** like a hospital, orphanage, home for elderly people etc.
- The applicant (usually a solar thermal company) has to prove that **staff of the company has attended Soltrain training courses**. This will be checked by the local SOLTRAIN co-ordinator.
- The **size of the solar thermal system** should be in the range between 4 – 20 m² collector area.
- Please assess the daily hot water demand of the institution and do a **pre-design** of the solar thermal system and **calculate the cost** of the system incl. transport, installation, commissioning and VAT.
- **Fill in the application form**. Before you fill it in, please delete the all text which is in **red** colour (these are just examples, which should help you to fill in the application). Please note that the application form has to be complete (incl. the hydraulic scheme).
- Please submit the application form and the signed co-financing agreement to the local SOLTRAIN co-ordinator electronically (pdf. or Word format)
- The beneficiary (social institution) has to agree to take over 50% of the cost of the solar thermal system – please fill in the **co-financing agreement**. Without a signed co-financing agreement the application will not be accepted.
- Applications have to be submitted by: **30 June 2011**
- Information on the approval should be available within 4 weeks after the dates shown above.
- After the approval of the application AEE INTEC is contracting the applicants (solar thermal company). First instalment = 70% of the subsidy, will be transferred to the account of the company after signing the contract. 30% after commissioning and quality check of the installed system by either a representative of AEE INTEC or another person authorized by AEE INTEC.